



INVITATION TO APPLY FOR ELIGIBILITY AND TO BID
Bidding for the Purchase of :

Various Office Supplies for One Quarter of CY 2008

The Philippine Charity Sweepstakes Office (PCSO) through the Bids and Awards Committee (BAC) intends to apply the sum of **Three Million One Hundred Twenty Five Thousand Six Hundred Twenty Five Pesos and 80/100 (P3,125,625.80)** for the **Supply and Delivery of Various Office Supplies for One Quarter of CY 2008**, being the Approved Budget for the Contract (ABC) for the said item. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The PCSO now invites from eligible Bidders for the Bidding of **Various Office Supplies for One Quarter of CY 2008**. The description of an eligible Bidder is contained in Section II of the Bidding Documents, Instructions to Bidders (ITB).

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act No. 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act," and it restricted to Filipino citizens/organizations with at least sixty percent (60%) interest of outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bid (LCRB) who was determined as such during the post-qualification procedure.

Interested Bidders may obtain further information from the PCSO and inspect the Bidding Documents at the address given below from 8:00am to 5:00pm.

A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee in the amount of **P3,000.00** from **March 3 to 9, 2009**. The method of payment will be in **cash**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

The PCSO will hold a Pre-Bidding Conference open to all interested parties on **March 16, 2009 at 10:00am**, at the PCSO Executive Lounge, 4th floor, Main Building, E. Rodriguez Sr. Avenue, Quezon City. The **deadline for submission of Bids** is on **March 31, 2009** at the Office of the General Manager located at the 3rd floor of the Main Building. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the PCSO Executive Lounge, 4th floor, Main Building at 10:30am of **March 31, 2009**.

The PCSO reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.



ROSARIO C. URIARTE
General Manager