



## CRITERIA FOR ON-LINE LOTTERY APPLICATION

### A. Application:

Application form may be obtained free of charge from PCSO Main Office, branch offices or may be downloaded from the PCSO website at [www.pcsso.gov.ph](http://www.pcsso.gov.ph).

### B. Applicant must be:

1. Filipino Citizen
2. At least 21 years old

### C. Proposed Site must meet the following Distance Requirements as per PCSO Board Resolution No. 0092, Series of 2011:

Establishments / Structures	Distance Restriction from the Proposed Lotto Outlet
A. Existing Lotto Outlet/s	50 meters (minimum distance only)
B. Schools	
1. Day Care Centers, Preparatory Schools	100 meters
2. Elementary Schools	100 meters
3. Secondary Schools	100 meters

### D. Lotto Booth Requirements

1. Floor Space of 8-9 meters of available business counter measuring at least 1.0m x 0.5m.
2. With at least one (1) telephone facility, preferably wireless or fixed landline, for hotline operation use. Such telephone (esp. Landline) should be situated at no more than one (1) meter from the proposed terminal location.
3. For malls, superstores or shopping complexes, the lottery booth need not be enclosed provided there is security of operation after store hours. If enclosed (for security purposes) outlet must be facing the direction of human traffic / entry. Frontage must face the main hallway/corridor or to the direction of major traffic flow.
4. Preferably dry floor space with proper ventilation.

### E. Lotto Outlet Application Documentary Requirements / Procedure

#### NATURAL PERSON (INDIVIDUAL APPLICANT)

1. Fill-up Application Form with Letter of Intent and attach the following documentary requirements:
  - a. Birth Certificate of Applicant
  - b. Three (3) latest ID pictures (2x2) of applicant and spouse, if applicable
  - c. Proof of Income:
    - 1.) Income Tax Return
    - 2.) Registration of Business
    - 3.) Audited Financial Statement
    - 4.) Certificate of Income
  - d. NBI Clearance (Current)
  - e. Barangay Clearance (Personal Record)
  - f. Sketch/Location Map of the proposed site showing location/s of existing lotto outlet/s in the area
  - g. Pictures/photos of the vicinity of the proposed outlet/site.

#### JURIDICAL PERSON (CORPORATION)

1. Fill-up Application Form with Letter of Intent and attach the following documentary requirements:
  - a. Biodata of Officers and Directors
  - b. Certified True Copy of S.E.C Registration, Articles of Incorporation, and By-Laws
  - c. Secretary Certificate and or Board Resolution duly authorizing person/s to transact with PCSO for purpose of the operating a lotto outlet
  - d. Latest Audited Financial Statement
  - e. I.T.R. for the immediate preceding year
  - f. Vicinity/Location Map of proposed site
2. Submit accomplished Lotto Application form to PCSO Office located at Secretariat Bldg., PICC Complex, Pasay City or at any Provincial District Office (PDO) if your proposed site is located in provincial area.
3. An application fee of Two Thousand Five Hundred Pesos (Php 2,500.00) shall be paid to the PCSO Treasury Department upon submission of Lotto application. (PCSO Board Resolution No. 0014, Series of 2011).

**F. Required Fees for Approved Applicant / Agent**

INSTALLATION FEE	-	Php	10,000.00
<b>BOND</b>			
SURETY BOND (Premium)	-	Php	7,058.28 (Annually)
<b>OR</b>			
CASH BOND	-	Php	300,000.00

**G. For Approved Applicants:**

Applicants with approved applications must comply with post-approval requirements and operate within thirty (30) days from the approval of the Board of the PCSO.