

PUBLICATION OF VACANT POSITIONS

PUBLICATION PERIOD:

MAY 20, 2024 TO JUNE 04, 2024

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 04 JUN 2024

1. Application letter shall include the following details: position title, name of the department, item number and salary grade of the position.
2. Notarized and Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture with name and signature (CS Form No. 212, Revised 2017) with Work Experience Sheet which can be downloaded at www.csc.gov.ph;
3. Performance rating **in the last rating period** (if applicable);
4. Authenticated Copy of certificate of eligibility/rating/license;
5. Photocopy of School Credentials (a. TOR & Diploma for positions requiring Graduate Studies, Bachelor's degree or 2-year studies in College/Vocational/Trade Course; b. High School/Elementary School Diploma or Certificate from DepEd, etc for positions requiring completed basic education); and
6. Photocopy of certificate of Learning & Development (L&D) interventions / training programs attended.

IMPORTANT REMINDERS:

- Applicants must submit a separate set of application if applying for more than one vacant position (Those who fail to indicate the item number applied for will not be considered for assessment)
- All documents submitted shall be considered as property of PCSO and has the prerogative to make any actions that are deemed appropriate.
- Application with **INCOMPLETE DOCUMENTS SHALL NOT BE CONSIDERED** in the list of qualified applicants.
- Late submission shall not be accepted and entertained.
- For submission of application through email, all applicants are required to merge all their application documents in a single file and send it in PDF format.
- The conduct of Pre-employment examination will be held at the Main Office (Sun Plaza Shaw Boulevard, Mandaluyong City)

Republic of the Philippines
PHILIPPINE CHARITY SWEEPSTAKES OFFICE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE CHARITY SWEEPSTAKES OFFICE in the CSC website:

MELQUIADES A. ROBLES

General Manager

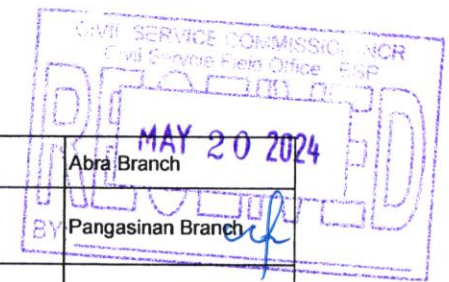
Date:

20 MAY 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Technical Assistant B	290	JG11(SG20)	51,987.00	Bachelor's degree	16 hours of relevant training	3 years relevant experience	CS (Professional)/ Second Level Eligibility		National Capital Region Department
2	Communications Equipment Inspector II	305	JG8(SG11)	32,121.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/ Firs Level Eligibility		National Capital Region Department
3	Communications Equipment Inspector II	308	JG8(SG11)	32,121.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/ Firs Level Eligibility		National Capital Region Department
4	Communications Equipment Inspector II	309	JG8(SG11)	32,121.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/ Firs Level Eligibility		National Capital Region Department
5	Game Equipment Maintenance Specialist	313	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of experience in proper maintenance of game equipments	CS (Professional)/ Second Level Eligibility		National Capital Region Department
6	Electronics & Communications Equipment Technician III	319	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		National Capital Region Department
7	Supervising Accounts Management Specialist	323	JG11(SG20)	51,987.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS (Professional)/ Second Level Eligibility		National Capital Region Department
8	Supervising Accounts Management Specialist	325	JG11(SG20)	51,987.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS (Professional)/ Second Level Eligibility		National Capital Region Department



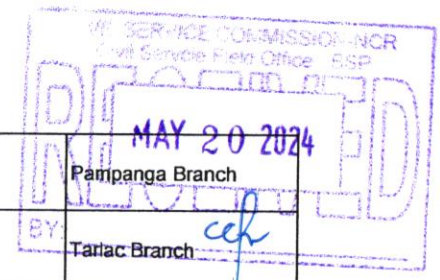
9	Senior Management Specialist	326	JG11(SG19)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	National Capital Region Department
10	Senior Management Specialist	329	JG11(SG19)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	National Capital Region Department
11	Accounts Management Specialist	331	JG10(SG15)	43,711.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	National Capital Region Department
12	Accounts Management Specialist	335	JG10(SG15)	43,711.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	National Capital Region Department
13	Accounting Specialist I	340	JG9(SG13)	37,317.00	Bachelor's degree relevant to the job	None required	None required	CS (Professional)/ Second Level Eligibility	National Capital Region Department
14	Accounts Management Assistant I	348	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/ First Level Eligibility	National Capital Region Department
15	Technical Assistant B	353	JG11(SG20)	51,987.00	Bachelor's degree	16 hours of relevant training	3 years relevant experience	CS (Professional)/ Second Level Eligibility	Northern and Central Luzon Department
16	Secretary II	354	JG7(SG9)	25,027.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility	Northern and Central Luzon Department
17	Division Chief III	357	JG12(SG24)	83,966.00	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	CS (Professional)/ Second Level Eligibility	Northern and Central Luzon Department
18	Cashier III	361	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	Northern and Central Luzon Department
19	Administrative Officer IV (Administrative Officer II)	363	JG10(SG15)	43,711.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	Northern and Central Luzon Department
20	Accounting Analyst	369	JG8(SG11)	32,121.00	Bachelor's degree relevant to the job	None required	None required	CS (Professional)/ Second Level Eligibility	Northern and Central Luzon Department
21	Clerk IV	383	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility	Benguet Branch
22	Administrative Officer V (Administrative Officer III)	386	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	Abra Branch



23	Social Welfare Officer I	388	JG8(SG11)	32,121.00	Bachelor's degree in Social Work	None required	None required	RA 1080		Abra Branch
24	Assistant Branch Manager	397	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Pangasinan Branch
25	Cash Clerk IV	406	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Pangasinan Branch
26	Cash Clerk IV	407	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Pangasinan Branch
27	Clerk IV	408	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Pangasinan Branch
28	Assistant Branch Manager	433	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Cagayan Branch
29	Social Welfare Officer I	449	JG8(SG11)	32,121.00	Bachelor's degree in Social Work	None required	None required	RA 1080		Apayao Branch
30	Administrative Officer V (Administrative Officer III)	461	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Isabela Branch
31	Cashier III	473	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Nueva Viscaya
32	Administrative Aide III	479	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Nueva Viscaya Branch
33	Administrative Officer V (Administrative Officer III)	480	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Ifugao Branch
34	Driver Courier II	494	JG5(SG6)	19,821.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)		Quirino Province Branch
35	Assistant Branch Manager	496	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Bataan Branch
36	Administrative Officer V (Administrative Officer III)	499	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Bataan Branch
37	Cash Clerk IV	505	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Bataan Branch



38	Accountant IV	512	JG12(SG22)	83,966.00	Bachelor's degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080		Bulacan Branch
39	Cashier IV	513	JG12(SG22)	83,966.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	CS (Professional)/ Second Level Eligibility		Bulacan Branch
40	Cash Clerk IV	519	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Bulacan Branch
41	Clerk IV	522	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Bulacan Branch
42	Administrative Aide III	524	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Bulacan Branch
43	Supply Officer II	531	JG9(SG14)	37,317.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility		Nueva Ecija Branch
44	Electronics & Communications Equipment Technician III	532	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Nueva Ecija Branch
45	Bookkeeper III	533	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Nueva Ecija Branch
46	Clerk IV	537	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Nueva Ecija Branch
47	Driver Courier II	538	JG5(SG6)	19,821.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)		Nueva Ecija Branch
48	Electronics & Communications Equipment Technician III	552	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Pampanga Branch



49	Clerk IV	557	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Pampanga Branch
50	Assistant Branch Manager	561	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/Second Level Eligibility		Tarlac Branch
51	Administrative Officer V (Administrative Officer III)	564	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/Second Level Eligibility		Tarlac Branch
52	Administrative Aide III	574	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Tarlac Branch
53	Assistant Branch Manager	576	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/Second Level Eligibility		Zambales Branch
54	Secretary II	593	JG7(SG9)	25,027.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Southern Tagalog & Bicol Region Department
55	Accountant IV	597	JG12(SG22)	83,966.00	Bachelor's degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080		Southern Tagalog & Bicol Region Department
56	Cashier III	600	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/Second Level Eligibility		Southern Tagalog & Bicol Region Department
57	Administrative Officer IV (Administrative Officer II)	602	JG10(SG15)	43,711.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/Second Level Eligibility		Southern Tagalog & Bicol Region Department
58	Assistant Branch Manager	611	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/Second Level Eligibility		Laguna Branch
59	Administrative Officer V (Administrative Officer III)	614	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/Second Level Eligibility		Laguna Branch
60	Bookkeeper III	618	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Laguna Branch
61	Cash Clerk IV	619	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Laguna Branch
62	Administrative Aide III	624	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Laguna Branch
63	Assistant Branch Manager	626	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/Second Level Eligibility		Cavite Branch

CIVIL SERVICE COMMISSION-NCR
 Civil Service Field Office - BSP
RECEIVED
 MAY 20 2024
 Cavite Branch
 BY: *[Signature]*

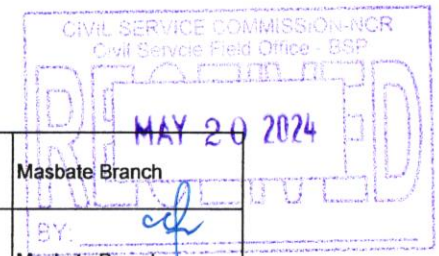
64	Cashier IV	628	JG12(SG22)	83,966.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	CS (Professional)/ Second Level Eligibility		Cavite Branch
65	Cash Clerk IV	636	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Cavite Branch
66	Assistant Branch Manager	641	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Batangas Branch
67	Electronics & Communications Equipment Technician III	647	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Batangas Branch
68	Cash Clerk IV	651	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Batangas Branch
69	Driver Courier II	653	JG5(SG6)	19,821.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)		Batangas Branch
70	Cash Clerk IV	663	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Romblon Branch
71	Assistant Branch Manager	666	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Quezon Branch
72	Cash Clerk IV	675	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Quezon Branch
73	Cashier III	681	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Marinduque Branch
74	Administrative Officer II (Administrative Officer I)	682	JG8(SG11)	32,121.00	Bachelor's Degree	None required	None required	CS (Professional)/ Second Level Eligibility		Marinduque Branch



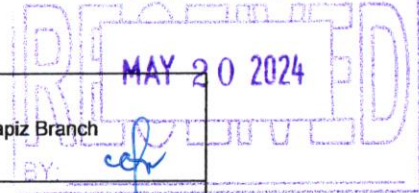
75	Electronics & Communications Equipment Technician III	684	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Marinduque Branch
76	Assistant Branch Manager	689	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Rizal Branch
77	Accountant IV	690	JG12(SG22)	83,966.00	Bachelor's degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080		Rizal Branch
78	Supply Officer II	694	JG9(SG14)	37,317.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility		Rizal Branch
79	Bookkeeper III	711	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Oriental Mindoro Branch
80	Cash Clerk IV	713	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Oriental Mindoro Branch
81	Clerk IV	715	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Oriental Mindoro Branch
82	Assistant Branch Manager	719	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Palawan Branch
83	Cash Clerk IV	727	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Palawan Branch
84	Cash Clerk IV	728	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Palawan Branch
85	Clerk IV	730	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Palawan Branch



86	Assistant Branch Manager	734	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Camarines Sur Branch
87	Accountant IV	735	JG12(SG22)	83,966.00	Bachelor's degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080		Camarines Sur Branch
88	Electronics & Communications Equipment Technician III	740	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Camarines Sur Branch
89	Bookkeeper III	741	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Camarines Sur Branch
90	Cash Clerk IV	744	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Camarines Sur Branch
91	Cashier III	749	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Camarines Norte Branch
92	Assistant Branch Manager	757	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Albay Branch
93	Bookkeeper III	764	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Albay Branch
94	Cash Clerk IV	767	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Albay Branch
95	Cashier III	772	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Sorsogon Branch
96	Electronics & Communications Equipment Technician III	775	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Sorsogon Branch
97	Administrative Officer V (Administrative Officer III)	779	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Masbate Branch



98	Cashier II	780	JG9(SG14)	37,317.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	Masbate Branch
99	Driver Courier II	783	JG5(SG6)	19,821.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)	Masbate Branch
100	Administrative Officer V (Administrative Officer III)	784	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	Catanduanes Branch
101	Division Chief III	797	JG12(SG24)	83,966.00	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	CS (Professional)/ Second Level Eligibility	Visayas Department
102	Supply Officer II	804	JG9(SG14)	37,317.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	Visayas Department
103	Computer Operator IV	806	JG9(SG14)	37,317.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	16 hours of relevant training	3 years of relevant experience	CS (Subprofessional)/Data Encoder (MC 3, s. 2008)First Level Eligibility	Visayas Department
104	Administrative Officer V (Administrative Officer III)	815	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	Iloilo Branch
105	Driver Courier II	832	JG5(SG6)	19,821.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)	Aklan Branch
106	Cashier III	835	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	Antique Branch
107	Cashier III	843	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	Capiz Branch
108	Driver Courier II	848	JG5(SG6)	19,821.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)	Capiz Branch



MAY 20 2024

Capiz Branch

Guimaras Branch

Negros Occidental Branch

Negros Occidental Branch

Negros Occidental Branch

Bohol Branch

Bohol Branch

Bohol Branch

Bohol Branch

Cebu Branch

Cebu Branch

Cebu Branch

Negros Oriental Branch

109	Administrative Aide III	849	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Capiz Branch
110	Cashier II	851	JG9(SG14)	37,317.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility		Guimaras Branch
111	Accountant IV	857	JG12(SG22)	83,966.00	Bachelor's degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080		Negros Occidental Branch
112	Social Welfare Officer II	860	JG10(SG15)	43,711.00	Bachelor's degree in Social Work	4 hours of relevant training	1 year of relevant experience	RA 1080		Negros Occidental Branch
113	Cash Clerk IV	864	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Negros Occidental Branch
114	Assistant Branch Manager	871	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Bohol Branch
115	Cash Clerk IV	879	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Bohol Branch
116	Cash Clerk IV	880	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Bohol Branch
117	Administrative Aide III	884	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Bohol Branch
118	Assistant Branch Manager	886	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/ Second Level Eligibility		Cebu Branch
119	Accountant IV	887	JG12(SG22)	83,966.00	Bachelor's degree in Commerce/Business Administration major in Accounting	3 years of relevant experience	16 hours of relevant training	RA 1080		Cebu Branch
120	Administrative Officer V (Administrative Officer III)	889	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Cebu Branch
121	Administrative Officer V (Administrative Officer III)	904	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility		Negros Oriental Branch



122	Cash Clerk IV	909	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Negros Oriental Branch
123	Cash Clerk IV	910	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Negros Oriental Branch
124	Administrative Aide III	914	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Negros Oriental Branch
125	Assistant Branch Manager	921	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/Second Level Eligibility		Leyte Branch
126	Administrative Officer V (Administrative Officer III)	924	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/Second Level Eligibility		Leyte Branch
127	Bookkeeper III	928	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Leyte Branch
128	Cash Clerk IV	931	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Leyte Branch
129	Clerk IV	932	JG6(SG8)	22,288.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS (Subprofessional)/First Level Eligibility		Leyte Branch
130	Administrative Aide III	934	JG4(SG3)	17,598.00	Elementary School Graduate	None required	None required	None Required (MC 10 s. 2013, Cat. III)		Leyte Branch
131	Financial & Management Officer I	935	JG12(SG22)	83,966.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS (Professional)/Second Level Eligibility		Biliran Branch
132	Electronics & Communications Equipment Technician III	939	JG8(SG11)	32,121.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Electronic Equipment Technician (MC 10, s. 2013-Cat. II)		Biliran Branch
133	Financial & Management Officer I	943	JG12(SG22)	83,966.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS (Professional)/Second Level Eligibility		Southern Leyte Branch
134	Cashier III	944	JG11(SG18)	51,987.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional)/Second Level Eligibility		Southern Leyte Branch
135	Cash Clerk IV	948	JG7(SG10)	25,027.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	CS (Subprofessional)/First Level Eligibility		Southern Leyte Branch
136	Assistant Branch Manager	952	JG12(SG24)	83,966.00	Master's degree	24 hours of training in management and supervision	4 years of experience involving management and supervision	CS (Professional)/Second Level Eligibility		Western Samar Branch