



Accomplishment Report Audit Committee CY 2025

The Audit Committee convened four (4) times during CY 2025 to deliberate on key audit, risk management and internal control matters. The meetings primarily covered the review and approval of audit plans, assessment of audit accomplishments, monitoring of compliance with audit recommendations, and evaluation of systems and processes across the Agency.

KEY ACCOMPLISHMENTS AND MATTERS DISCUSSED

1. Approval and Revision of the Annual Audit Plan (AAP)

The Committee reviewed and endorsed the Revised Annual Audit Plan for CY 2025, which shifted focus from branch audits to a comprehensive systems audit of the head office departments and offices. Primary considerations included:

- Directive to prioritize systems audit
- Inclusion of special audits, as needed
- Strengthening of audit coverage and responsiveness
- A six-year audit plan categorizing auditable units into risk levels to guide prioritization

2. Oversight of Audit Implementation and Accomplishments

The Committee monitored the progress and results of audit activities conducted by the Internal Audit Services (IAS), such as:

Head Office Audits

- Review of the Medical Services Department operations and procedures
- Audit of the Office of the Department Manager covering multiple operational areas

Branch Office Audits

- Audit of selected branches (e.g. Occidental Mindoro and Catanduanes)
- Follow-up audits on previously audited branches (e.g. Bukidnon, Nueva Ecija, and Negros Occidental)
- Monitoring of compliance with audit recommendations

Findings included minor operational issues, compliance gaps, and areas for improvement in procedures and documentation.

3. Conduct of Special Audits

The Committee oversaw special audits focusing on high-risk programs, including:

- Medical Transport Vehicle Donation Program
- Medical Equipment Donation Program

These audits identified few discrepancies and reconciliation issues.

4. Monitoring of Compliance and Implementation of Recommendations

The Committee reviewed compliance levels across audited units and noted:

- Improvements in documentation, property management, and regulatory compliance
- Reduction in unresolved audit findings in certain areas

5. Oversight of Other Monitoring Activities

The Committee was apprised of IAS participation as observer in important activities, such as:

- Bids and Awards Committee proceedings
- Inspection and testing of operational equipment
- Inventory and asset verification activities

6. Review of the Proposed Annual Audit Plan (AAP) for CY 2026

The Committee discussed audit plans and reviewed the proposed AAP for CY 2026, which focuses primarily on Head Office operations and identified high-risk departments, namely: Charity Assistance Department and Human Resources Department.

Based on the presented audit reports, monitoring activities, and oversight functions performed by the Audit Committee, as well as the work of the Internal Audit Services, the Audit Committee affirmed that the organization's overall internal control systems and risk management processes are adequate and effective.

OFFICE OF THE BOARD SECRETARY